



## Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled Everton Park State School.

Principals (or delegates) must discuss and provide a copy of the school's Student Code of Conduct and Student Dress Code to the parent/caregiver. The Student Code of Conduct outlines the school's strategies for implementing the Code of School Behaviour.

### ***Responsibility of student to:***

- Attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- Act at all times with respect and show tolerance towards other students and staff
- Work hard and comply with requests or directions from the teacher and principal
- Abide by school rules outlined in the school's Student Code of Conduct, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- Meet homework requirements and wear school uniform
- Respect the school environment and property

### ***Responsibility of parents/caregivers:***

- Ensure your child attends school on every school day for the educational program in which they are enrolled
- Attend open evenings for parents and caregivers
- Let the school know if there are any problems that may affect your child's ability to learn
- Ensure your child completes homework regularly in keeping with the school's Homework Policy
- Inform the school of student absences and reasons for absences in a timely manner
- Treat school staff with respect and tolerance
- Support the authority and discipline of the school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- Not allow your child to bring dangerous or inappropriate items to school
- Abide by school's policy regarding access to school grounds before, during and after school hours
- Advise Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- Inform school if your child's living arrangements change and provide details of new home address and phone number

### ***Responsibility of school to:***

- Design and implement engaging and flexible learning experiences for individuals and groups
- Design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- Create and maintain safe and supportive learning environments
- Support personal development and participation in society
- Foster positive and productive relationships with families and the community



- Inform students, parents and carers about what the teachers aim to teach the students each term
- Teach effectively and to set the highest standards in work and behaviour
- Clearly articulate the school's expectations regarding the Student Code of Conduct and the school's Dress Code Policy
- Ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- Advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (e.g. Program of Chaplaincy Services, sports and music programs)
- Set, mark and monitor homework regularly in keeping with the school's Homework Policy
- Contact parents and carers as soon as possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- Deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, Complaints Management – State Schools
- Treat students and parents with respect
- I accept the rules and regulations of Everton Park State School as stated in the school policies that have been provided to me as follows:
  - Student Code of Conduct (must be provided to parent)
  - Student Dress Code (must be provided to parent)
  - Parent and Community Code of Conduct
  - Homework Policy
  - School charges and voluntary contributions
  - Student usage of internet, intranet and extranet
  - Absences
  - School excursions
  - Consent to use Copyright Material, Image, Recording or Name
  - Appropriate use of mobile telephones and other electronic equipment by students
  - School instructions for school access

I acknowledge that:

- I have read and understand the responsibilities of the student, parents or carers and the school staff outlined above; and
- Information about the school's current rules, policies, programs and services, as outline above, has been provided to me.

Student Signature: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_

On behalf of Everton Park State School \_\_\_\_\_

(This document is non-binding. The principal should attempt to have the parent sign the document as acknowledgement of receipt of school policies and expectations. However, if the parent refuses to sign, the principal should make a notation that the Enrolment Agreement has been discussed with the parent and information on school policies has been provided).